

# Forming a Troop Committee

Troops need the support of adult volunteers like you to provide a quality Girl Scouts Leadership Experience. Parents/caregivers, adult family members, Girl Scout Alums, and community members who want to help are all welcome. When you're involved in the Troop Committee, you get to share in your Girl Scout's adventures!



## What is a Troop Committee?

The term Troop Committee is used to describe the adult leadership team for a Girl Scout troop.

### Troop Helpers

- Chaperone outings & field trips
- Assist during troop meetings
- Supervision at cookie booths

### Troop Co-Leaders (minimum 2)

- Schedule & plan troop meetings
- Help girls have fun with purpose
- (Girl Scout Leadership Experience)
- Communicate with parents/caregivers
- Oversee troop treasury transactions
- Manage troop safety

### Troop Treasurer (1)

- Become primary signer on troop bank account
- Manage troop bank account
- Complete & submit annual financial report to GSEP

### Product Sales Manager (1-2)

- Support successful Fall Product & Cookie Programs for the troop
- Help Girl Scouts set & achieve goals
- Communicate with parents/caregivers
- Manage product inventory
- Schedule cookie booths

## Steps To Becoming a Registered GSEP Volunteer

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All family members/adults that support the troop must be Girl Scout adult members and have submitted required clearances. This requirement is aligned to our priority of girl safety.

1. If you want to be a Troop Co-Leader, please complete and submit this form:  
<https://www.gsep.org/en/get-involved/become-a-volunteer/i-am-a-new-leader.html>
2. Register online and review/select local volunteer opportunities:  
<https://mygs.girlscouts.org/volunteer>
3. Commit to following the Girl Scout Promise and Law.
4. Submit required background clearances:  
<https://www.gsep.org/en/get-involved/become-a-volunteer/clearances.html>
5. Complete online training for your volunteer role.
6. Review and adhere to volunteer policies and procedures as set forth by Girl Scouts of the U.S.A. and Girl Scouts of Eastern Pennsylvania.